

## Chapter 4.1 – Council Procedure Rules

### 15. VOTING

#### 15.1 Simple Majority

Unless this Constitution provides otherwise, any matter will be decided by a simple majority of those members voting and present in the room at the time the question was put.

#### 15.2 Mayor's casting vote

If there are equal numbers of votes for and against, the Mayor will have a second or casting vote. There will be no restriction on how the Mayor chooses to exercise this vote.

#### 15.3 Show of hands

Unless a roll call or recorded vote is demanded under paragraph 15.4, the Mayor will take the vote by show of hands, or if there is no dissent, by the confirmation of the meeting.

#### 15.4 Roll Call

Before the vote is taken, any member of the Council may ask for a roll call. That member must be supported by 11 other Members who show their support by standing in their places. The vote shall then be recorded to show how each Member present cast their vote (or whether they abstained from voting).

The Mayor will announce the numerical result as soon as it is known.

#### 15.5 Recorded vote

If 11 members present at the meeting demand it, the names for and against the motion or amendment or abstaining from voting will be recorded in the minutes. A request for a recorded vote will override a demand for a roll call.

#### 15.6 Right to require individual vote to be recorded

Where any member requests it immediately after the vote is taken, their vote will be recorded in the minutes to show whether they voted for or against the motion or abstained from voting.

#### 15.7 Recorded voting at the budget decision meeting

*This is a mandatory standing order under the Local Authorities (Standing Orders) Regulations 2001 (as amended) and cannot therefore be suspended or deleted.*

# Appendix 1

- (a) Immediately after any vote is taken at the Council's Budget Setting Meeting on any decision relating to the making of a calculation there will be recorded in the minutes of that meeting the names of those voting for or against the decision or who abstained from voting.
- (b) For the avoidance of doubt; rule 15.7(a) applies to proposed amendments as well as to a substantive motion.

## **15.78 Voting on appointments**

If there are more than two people nominated for any position to be filled and there is not a clear majority of votes in favour of one person, then the name of the person with the least number of votes will be taken off the list and a new vote taken. The process will continue until there is a majority of votes for one person.

## **Chapter 4.7 - Budget and Policy Framework Procedure Rules**

### **1. The framework for Cabinet decisions**

- (a) The Council will be responsible for the adoption of its Budget and Policy Framework as set out here. Once a Budget or a Policy Framework is in place, it will be the responsibility of the Cabinet to implement it.
- (b) Voting at the Council's budget setting meeting shall be recorded as set out in Chapter 4.1 (Council Procedure Rules) Rule 15.7.